
Do you need this license?

Unless you are a pesticide registrant or pest control dealer, you must possess a pesticide broker license if you are a person or business (inside or outside of California) who first sells or distributes pesticides into or within California. However, this license does not authorize the sale of agricultural use or restricted use pesticide to end users.

Basic licensing requirements

You can obtain a pesticide broker license by submitting an application. A branch location includes a broker's distribution center(s), not individual retail outlets. There are no fees required to obtain or renew this license.

Other requirements

Once you obtain your license, you must do all of the following:

- Maintain records of your purchases, first sales, and distributions of pesticides into or within the state for four years at your principle place of business
- Report to the Director the total dollars of sales (including zero sales) and the total pounds of pesticides sold into or within California on a quarterly basis (FAC section 12406[a][b])
- Pay the mill assessment fee if you are the first seller*

*California assesses a "mill assessment" fee on all pesticide sales. The first seller is responsible for payment of the mill assessment. This is usually the pesticide registrant. Registrants are responsible for reporting the amount of pesticides they distribute or sell for use in California, and for paying the mill assessment. If the first sale is made not by the registrant but by another party (a pesticide broker or pest control dealer), then they must report and pay the mill assessment. (FAC section 12406[b])

Timelines for processing applications

DPR has established time periods for processing permit applications, in compliance with Government Code sections 15374-15378. **DPR may take up to a hundred days to complete the processing of your application.** Failure to comply with these time periods may be appealed to the Agency Secretary, California Environmental Protection Agency, P.O. Box 2815, 1001 I Street, Sacramento, California 95814, pursuant to regulations set forth in 3 CCR section 301. Under certain circumstances, the Agency Secretary may order that the applicant receive a reimbursement of filing fees.

License duration

A new license may be issued for up to two years, depending on when you apply and your license cycle. Each renewed license is valid for two years unless you renew late.

Continued on next page.

License cycles for renewal The following table illustrates the license cycles for renewal.

If your business name begins with...	Then your license will...
A through L	Expire on December 31 of even-numbered years (e.g. 2008, 2010, 2012, etc.)
M through Z (including business starting with "The")	Expire on December 31 of odd-numbered years (e.g., 2007, 2009, 2011, etc.)

Miscellaneous fees

Type	Amount	Details
Name change	\$20	<ul style="list-style-type: none"> You must immediately notify the Licensing and Certification Office in writing (3CCR section 6508). You must submit legal documents certifying the name change. A new license will be automatically issued for all name changes. The <i>Address and/or Name Change Form</i> is available on our Web site www.cdpr.ca.gov/docs/license/lcforms.htm.
Address change	\$20	<ul style="list-style-type: none"> You must immediately notify the Licensing and Certification Office in writing (3 CCR section 6508). This fee is only required if you request a new license. The <i>Address and/or Name Change Form</i> is available on our Web site at www.cdpr.ca.gov/docs/license/lcforms.htm.
Duplicate	\$20	This fee applies to requests for a duplicate or replacement license.

Our physical address

Department of Pesticide Regulation
 Pest Management and Licensing Branch
 Licensing and Certification Program
 1001 I Street
 Sacramento, CA 95814-2828

Continued on next page.

STATE OF CALIFORNIA
PESTICIDE BROKER
LICENSING REQUIREMENTS
(REV. 9/15)

DEPARTMENT OF PESTICIDE REGULATION
PEST MANAGEMENT AND LICENSING BRANCH
LICENSING AND CERTIFICATION PROGRAM
1001 I STREET
SACRAMENTO, CALIFORNIA 95814-2828
916-445-4038
FAX: 916-445-4033
Web site: <http://www.cdpr.ca.gov>

**Our mailing
address**

Department of Pesticide Regulation
Pest Management and Licensing Branch
Licensing and Certification Program
P. O. Box 4015
Sacramento, CA 95812-4015

**For more
information**

You can contact us between the hours of 8 a.m. to 5 p.m. at 916-445-4038, or e-mail us at <licenseemail@cdpr.ca.gov>.
