

PEST CONTROL AIRCRAFT PILOT CERTIFICATE LICENSING REQUIREMENTS

Do you need this certificate? You must possess a Department of Pesticide Regulation (DPR) Pest Control Aircraft Pilot Certificate if you operate aircrafts to conduct pest control in California (Food and Agricultural Code section 11901). This includes the following examples: pilots employed by a licensed Pest Control Business, pilots employed by vector control agencies or districts, and pilots who do pest control on their own property (private applicators¹).

Dealer designated agent privilege Under this certificate you may also act as a licensed Pest Control Dealer Designated Agent, which allows you to actively supervise all operations at only one Pest Control Dealer location.

Basic certification requirements

The following table illustrates the basic requirements for this certificate:

For...	Requirements include...
Apprentice pilots (entry-level)	<ul style="list-style-type: none"> • Submitting the application and appropriate fees (FAC section 11903 and 11502.5[b]) • Submitting proof of a valid Commercial Pilot’s Certificate issued by the Federal Aviation Administration (FAA), or if spraying your own property, a valid FAA Private Pilot Certificate (FAC section 11901) • Submitting proof of a current FAA medical certificate (FAC section 11901) • Passing required exams (see Examinations section).
Journeyman pilots	<ul style="list-style-type: none"> • Submitting the application and appropriate fees (FAC section 11903 and 11502.5[b]) • Submitting proof of a valid Commercial Pilot’s Certificate issued by the Federal Aviation Administration (FAA), or if spraying your own property, a valid FAA Private Pilot Certificate (FAC section 11901) • Submitting proof of a current FAA medical certificate (FAC section 11901) • Submitting the Pest Control Aircraft Pilot Statement of Supervision of Apprentice by Journeyman form (PR-PML-010) • Passing required exams (see Examinations section). • Certified as an Apprentice Pilot for at least 1 year with at least 150 hours in a fixed-wing aircraft or at least 50 hours in a helicopter applying pesticides while supervised by a certified Journeyman Pilot. (FAC section 11907)

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¹ A person that applies or supervises the application of restricted use pesticides to produce an agricultural commodity or to control plant and turf pests on property owned, leased, or rented by the person or the employer of the person.

Examinations For the Apprentice Pilot Certificate:
You must pass the Laws, Regulations, and Basic Principles and Apprentice Pilot Certificate examinations with a score of 70 percent or higher to obtain the Apprentice Pilot Certificate.

For the Journeyman Pilot Certificate:
You must pass the Journeyman Pilot Certificate examination with a score of 70 percent or higher to obtain the Journeyman Pilot Certificate. You may obtain this certificate one year after passing the Apprentice Pilot Certificate examination.

Exam Schedules

Annual DPR Exam Schedules are revised in December and posted on the website at www.cdpr.ca.gov/docs/license/liccert.htm. Your application must be postmarked by the final filing date listed in the examination schedule in order for your requested month, location, and type of examination(s) to be processed.

Preparing for examinations

To prepare for the examination, it is suggested that you read the appropriate study materials listed on the Suggested Study Material Source List included in this packet. Many of the study materials have practice test questions at the end of each chapter that can help you evaluate whether you know the material well enough to pass the exam. For some categories, DPR has posted Knowledge Expectations on their website that outline the type of information you will be expected to know when you take the examination.

Application fee

The application fee is \$60 for this certificate (Title 3 of California Code of Regulations [3CCR], Code section 6502). This fee is only required once, provided you become certified within one year.

Examination fees

The examination fee is \$50 (3 CCR section 6505) for each examination taken (including reexaminations due to rescheduling or failure to pass). However, if you do not show for your examination(s) and do not reschedule you must again submit the exam fees.

Second-year fee notice

If you pass the required examinations, you may receive a Second-year Fee Notice. This notice will inform you that you have paid for the first year of a 2-year cycle, and that in order to issue your certificate an additional \$45 is required for the second-year fee. The 2-year cycles are illustrated in the table below.

If your last name begins with...	Then your license will...
A through L	Expire on December 31 of even-numbered years (e.g. 2010, 2012, 2014, etc.)
M through Z	Expire on December 31 of odd numbered years (e.g. 2011, 2013, 2015, etc.)

Valid licenses and certificates

A list of valid licenses and certificates may be viewed at www.cdpr.ca.gov/docs/license/currlic.htm.

Certificate duration	A new certificate may be valid for up to two years, depending on when you first became certified.
Once you become certified	If you are an Apprentice Pilot, you can only conduct pest control activities under the direct supervision of a Journeyman Pilot.
County registration	Before you conduct any work, you must register with the County Agricultural Commissioner's office in each county that you intend to perform pest control. Most counties require a fee for registration, which covers one calendar year. For a list of county registration fees, please go to our web site at www.cdpr.ca.gov/docs/license/liccert.htm .
Continuing Education	<p>Once you pass the examination(s) and receive your certificate, you must accumulate a determined amount of approved continuing education (CE) hours. DPR will inform you of the number of approved CE hours you are required to complete. After your first renewal, you are required to accumulate at least 20 hours of approved continuing education (CE) every two years before your certificate expires². At least four of the 20 hours must cover the topic of pesticide laws and regulations and at least four hours pertaining to aerial pest control equipment and application techniques (3 CCR sections 6511).</p> <p>Our office will send you a renewal notice, which will remind you of the required number and topic areas of CE hours. For more information, you can find the following on our website:</p> <ul style="list-style-type: none">• CE requirements www.cdpr.ca.gov/docs/license/conted.htm• DPR-approved CE courses www.cdpr.ca.gov/docs/license/classes.htm
Renewal fee	The renewal fee is \$90 for the 2-year cycle (3 CCR section 6502). We do not prorate your fee if you renew your certificate late. Instead, a late fee is applied.
Late renewal fee	A late fee of 50 percent of the total renewal fee will be charged for each license or certificate postmarked after December 31 of the expiration year.

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² Some new certificate holders may require fewer CE hours for their first renewal depending on when the certificate was issued. The number of required CE hours will be specified on your transmittal card when you receive your new certificate.

Miscellaneous fees

The following chart lists possible miscellaneous fees.

Type	Amount	Details
Name change	\$20	<ul style="list-style-type: none"> • You must immediately notify the Licensing and Certification Office in writing (3 CCR section 6508). • You must submit legal documents certifying the name change. • A new license will be automatically issued for all name changes. • The <i>Address Change/Name Change/Replacement Card Form</i> is available on our website at www.cdpr.ca.gov/docs/license/lcforms.htm
Address change	\$20	<ul style="list-style-type: none"> • You must immediately notify the Licensing and Certification Office in writing (3 CCR section 6508). • This fee is only required if you request a new license. • The <i>Address Change/Name Change/Replacement Card Form</i> is available on our website at www.cdpr.ca.gov/docs/license/lcforms.htm
Duplicate	\$20	<ul style="list-style-type: none"> • This fee applies to requests for a duplicate or replacement license. • The <i>Address Change/Name Change/Replacement Card Form</i> is available on our website at www.cdpr.ca.gov/docs/license/lcforms.htm

Name and/or address change fees are waived when a license is reprinted to add a pest control category or to renew.

Timelines for processing applications

DPR may take up to 100 days to complete the processing of your application, in compliance with Government Code sections 15374-15378. Failure to comply with this time period may be appealed to the Agency Secretary, California Environmental Protection Agency, P.O. Box 2815, Sacramento, California, 95814, pursuant to regulations set forth in 3 CCR section 301. Under certain circumstances, the Agency Secretary may order that the applicant receive a reimbursement of filing fees.

Common mistakes

The most common application errors are

- Incorrect fees
- Missing the final filing date
- Not specifying your preferred month, location, and type of examination(s)

You can avoid these errors by reading the application instructions carefully and by mailing your application **before** the final filing date.

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**Our physical
address**

Department of Pesticide Regulation
Pest Management and Licensing Branch
Licensing and Certification Program
1001 I Street
Sacramento, CA 95814-2828

**Our mailing
address**

Department of Pesticide Regulation
Pest Management and Licensing Branch
Licensing and Certification Program
P.O. Box 4015
Sacramento, CA 95812-4015

**For more
information**

You may contact us between the hours of 8 a.m. to 5 p.m. at (916) 445-4038, or
e-mail us at licenseemail@cdpr.ca.gov.
