

[County Letterhead]

DATE: [Date]

TO: [District Attorney Name]

FROM: [CAC Name]

SUBJECT: Prosecution Opportunity: [Name of Case], [Priority Case Number or other tracking number]

Dear [District Attorney]:

Our office has recently completed an investigation of an incident that occurred on [date] in [Name of County] County. The facts of the case, as we know them at this time, are described in the enclosed report.

This case appears to present violations of [Business and Professions Code (B&PC), California Food and Agricultural Code (FAC) and/or Title ___ California Code of Regulations) (_ CCR)] section(s) _____. We believe this case may be appropriate for either civil or criminal prosecution by your office.

Please check the appropriate box below and send a copy of this letter back as soon as possible. If you have any questions or would like to discuss this case in more detail, please contact [person's name] of my staff at [phone number] as soon as possible to discuss the incident. If we do not hear back from you within appropriate time, such as "30 days", we will assume you have no interest in this case and we will pursue it through our processes.

Enclosures:

Investigative Report for [Name of Case]

District Attorney Prosecution of Pesticide Violations under Food & Agricultural Code

TO BE COMPLETED BY THE DISTRICT ATTORNEY'S OFFICE:

Date: _____

- We will defer to the Agricultural Commissioner for appropriate administrative action.
- We will accept this case. The Deputy District Attorney assigned to handle this case is:

Contact Name: _____

Phone Number/Email: _____

In the event your office accepts this case and later decides to not prosecute this matter, please inform our office immediately. **Please inform us when charges are filed and/or when the case is resolved.**