

# Checklist for New Product Registration

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As an alternative to mailing the completed application form to the addresses listed on the form, applicants may submit their application through CalPEST at <https://www.cdpr.ca.gov/calpest/>. Applications submitted online through CalPEST will allow for electronic payment and faster processing. Additionally, users will be able to view their submission status in real-time.

- Cover letter (strongly recommended) explaining in detail the intent of the submission
- [Application fee](#)
  - a. [CalPEST](#) submission: Fee can be paid by check, credit card, or electronic fund transfer (EFT)
  - b. Mail submission: Fee must be paid by check payable to “Cashier, Department of Pesticide Regulation”
- California Application for Pesticide Registration ([DPR-REG-030](#)) if mailing your submission or electronic application through [CalPEST](#)
- Copy of the proposed final printed label or printer’s proof label that represents an accurate depiction of the marketplace label (in CalPEST, select document category “Label - Standard”)
  - a. For master labels only, text format labels will be accepted (in CalPEST, select document category “Label – Master”)
  - b. For labels with any differences in text (e.g., different size containers may bear different Environmental Hazards, Storage and Disposal statements, etc.), a copy of the label for each version with differing text is required
  - c. For different colors or scents, a copy of the label for each color or scent is required
  - d. Other versions of the label intended for reference only (not final printed or master label), such as overview, kit, tuxedo, multi-pack, etc., may be included (in CalPEST, select document category “Label - Other”)
- Data to support all claims on the pesticide product label or reference to data, and/or substantially similar product(s), already accepted by the Department of Pesticide Regulation (DPR) with all the same claims (include the product brand name and registration number or document number and study identification in your cover letter). Refer to [data requirements](#) for your specific product.

- Copy of the most current U.S. Environmental Protection Agency (EPA) stamp-accepted label and acceptance/correspondence letter (for applications accepted concurrently with submission to U.S. EPA for federal registration, the U.S. EPA stamp-accepted label and letter must be submitted to DPR before DPR can make a final registration decision)\*
- Copy of U.S. EPA's Notification Submission (EPA Form 8570-1) to support other label claims not addressed by the stamp-accepted label (if applicable)\*
- Agent letter of authorization (if applicable)

\*Not required for California-only registrations.