

# Checklist for Notification of Minor Changes

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As an alternative to mailing the completed application form to the addresses listed on the form, applicants may submit their application through CalPEST at <https://www.cdpr.ca.gov/calpest/>. Applications submitted online through CalPEST will allow for electronic payment and faster processing. Additionally, users will be able to view their submission status in real-time.

- Cover letter (strongly recommended) explaining in detail the intent of the submission
- [Application fee](#)
  - a.** [CalPEST](#) submission: Fee can be paid by check, credit card, or electronic fund transfer (EFT)
  - b.** Mail submission: Fee must be paid by check payable to “Cashier, Department of Pesticide Regulation”
- California Application for Notification of Minor Changes ([DPR-REG-031](#)) if mailing your submission or electronic application through [CalPEST](#)
- Copy of the proposed final printed label or printer’s proof label that represents an accurate depiction of the marketplace label (in CalPEST, select document category “Label - Standard”)
  - a.** For master labels only, text format labels will be accepted (in CalPEST, select document category “Label – Master”)
  - b.** For labels with any differences in text (e.g., different size containers may bear different Environmental Hazards, Storage and Disposal statements, etc.), a copy of the label for each version with differing text are required
  - c.** For different colors or scents, a copy of the label for each color or scent are required
  - d.** Other versions of the label intended for reference only (not final printed or master label), such as overview, kit, tuxedo, multi-pack, etc., may be included (in CalPEST, select document category “Label - Other”)
- Copy of the most current U.S. Environmental Protection Agency (EPA) stamp-accepted label and acceptance/correspondence letter\*
- Copy of U.S. EPA’s Notification Submission (EPA Form 8570-1) to support other label claims not addressed by the stamp-accepted label (if applicable)\*

- For formulation changes, either (1) the [Product Formulation Information \(PFI\)](#); or, (2) a copy of the revised Confidential Statement of Formula (CSF) and a copy of U.S. EPA's acceptance/correspondence letter (if unavailable, please state reason in cover letter)
  
- Agent letter of authorization (if applicable)

\*Not required for California-only registrations.