

QUALIFIED APPLICATOR LICENSING REQUIREMENTS

Do you need this license? You must possess a valid Qualified Applicator License (QAL) if you do any of the following:

- Apply or supervise the application of federally restricted use pesticides or state restricted materials for any purpose or on any property other than that provided by the definition of a private applicator¹ (Title 3 of California Code of Regulations [3 CCR], section 6000)
- Supervise pesticide applications made by a licensed pest control business and are responsible for its safe and legal operation. The QAL shall include the categories of pest control activities they supervise (Food and Agricultural Code [FAC] sections 11701-11709)

Dealer designated agent privilege Under this license, you may also act as a licensed pest control dealer designated agent, which allows you to actively supervise all operations at a pest control dealer location.

Basic licensing requirements You may obtain a QAL by submitting the application, appropriate fees, and passing the required examinations.

Examinations You must pass the Laws, Regulations, and Basic Principles examination and at least one pest control category examination with a score of 70 percent or higher (3 CCR section 6504). The pest control categories for this license are as follows:

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|--|------------------------------|
| A Residential, Industrial, and Institutional | J Demonstration and Research |
| B Landscape Maintenance | K Health Related |
| C Right-of-Way | L Wood Preservative |
| D Plant Agriculture | M Antifouling Tributyltin |
| E Forest | N Sewer Line Root Control |
| F Aquatic | O Field Fumigation |
| G Regulatory | P Microbial Pest Control |
| H Seed Treatment | |
| I Animal Agriculture | |

Exam schedule/processing time The DPR Exam Schedule is posted on our web site at www.cdpr.ca.gov/docs/license/liccert.htm. Your application must be postmarked by the final filing date listed in the examination schedule in order for your requested month, location, and type of examination(s) to be processed.

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¹ An individual who uses or supervises the use of a pesticide to produce an agricultural commodity on property owned, leased or rented by him/her or his/her employer; OR a householder who uses or supervises the use of a pesticide outside a residential dwelling to control ornamental, plant or turf pests on residential property owned, leased, or rented by that householder.

Preparing for examinations To prepare for the examination, you should read the appropriate study materials listed on the Suggested Study Material Source List included in this packet. Many of the study materials have practice test questions at the end of each chapter that can help you evaluate whether you know the material well enough to pass the exam. For some categories, DPR has Knowledge Expectations on our web site that outline the type of information you will be expected to know when you take the examination.

Application fee The application fee is \$80 for this license (3 CCR section 6502). This fee allows an applicant a 12 month period to become licensed.

Examination fees The examination fee is \$50 (3 CCR section 6505) for each examination requested, including:

- adding categories; and
- rescheduling due to failure to appear or to obtain a passing score.

Second - year fee If you pass the required examinations you may be required to pay a Second-year Fee. If you receive this notice, it means that in order to issue your 2-year license, an additional \$60 is required. The 2-year cycles are illustrated in the table below.

If your last name begins with...	Then your license will...
A through L	Expire on December 31 of even-numbered years (e.g. 2018, 2020, 2022, etc.)
M through Z	Expire on December 31 of odd numbered years (e.g. 2017, 2019, 2021, etc.)

Valid licenses List of valid licenses and certificates may be viewed at www.cdpr.ca.gov/docs/license/currlic.htm.

License duration Refer to the table above for expiration date.

Continuing education Once you pass the examination(s) and receive your license, you must accumulate a determined amount of approved continuing education (CE) hours. DPR will inform you of the number of approved CE hours you are required to complete.² After your first renewal, you are required to accumulate at least 20 hours of approved CE every two years before license renewal. Four of the 20 hours must cover the topic of pesticide laws and regulations (3 CCR section 6511).

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²Some new license holders may require fewer CE hours for their first renewal depending on when the license was issued. The number of required CE hours will be specified on your transmittal card when you receive your new license.

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QAL holders who have category M, N, or P are required to complete eight hours of approved CE after their first renewal. QAL holders who have category H only are required complete four hours of approved CE after their first renewal. Two of the hours must cover pesticide laws and regulations (3 CCR section 6511). It is your responsibility to ensure that you complete the number of hours required in each CE category prior to renewal of your QAL. For more information, you can find the following on our web site:

- CE requirements: www.cdpr.ca.gov/docs/license/conted.htm
- DPR-approved CE courses: www.cdpr.ca.gov/docs/license/classes/htm

Renewal fee

The renewal fee is \$120 for the 2-year cycle (3 CCR section 6502).

**Late renewal
fee**

A late fee of 50 percent of the total renewal fee will be charged for each license or certificate postmarked after December 31 of your expiration year.

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Miscellaneous fees

The following chart lists possible miscellaneous fees.

Type	Amount	Details
Name change	\$20	<ul style="list-style-type: none"> • You must immediately notify the Licensing and Certification Program in writing (3 CCR section 6508). • You must submit legal documents certifying the name change. • A new license will be automatically issued for all name changes. • The <i>Address Change/Name Change/Replacement Card Form</i> is available on our web site at: www.cdpr.ca.gov/docs/license/lcforms.htm
Address change	\$20	<ul style="list-style-type: none"> • You must immediately notify the Licensing and Certification Program in writing (3 CCR section 6508). • This fee is only required if you request a new license. • The <i>Address Change/Name Change/Replacement Card Form</i> is available on our web site at: www.cdpr.ca.gov/docs/license/lcforms.htm
Duplicate	\$20	<ul style="list-style-type: none"> • This fee applies to requests for a duplicate or replacement license. • The <i>Address Change/Name Change/Replacement Card Form</i> is available on our web site at: www.cdpr.ca.gov/docs/license/lcforms.htm

Name and/or address change fees are waived when adding a pest control category or at renewal.

Common mistakes

The most common application errors are:

- incorrect fees;
- missing the final filing date; and
- not specifying your preferred month, location, and type of examination(s).

You can avoid these errors by reading the application instructions carefully and by mailing your application **before** the final filing date.

Our physical address

Department of Pesticide Regulation
Pest Management and Licensing Branch
Licensing and Certification Program
1001 I Street
Sacramento, CA 95814-2828

**Our mailing
address**

Department of Pesticide Regulation
Pest Management and Licensing Branch
Licensing and Certification Program
P.O. Box 4015
Sacramento, CA 95812-4015

**For more
information**

You may contact us between the hours of 8 a.m. to 5 p.m. at (916) 445-4038, or
e-mail us at licenseemail@cdpr.ca.gov
